



Parks Event Permit

Date of Event: _____

Rental #: _____

Name of Renter: _____ **Email:** _____

Name of Organization: *(if applicable)* _____

Phone #: _____ **Alt. Phone #:** _____

Type of Event: _____

Location of event: *(Site plan is required. Indicate Trail and Open Space use.)*

San Gabriel Park:	Rivery Park:
Booty's Road Park:	Other:

How many people will be attending per day: _____ *(If over capacity, *parkland reservation fees apply.)*
Example: If client rents Area F with 50 people in attendance; their rental fee would be \$20 and their parkland reservation fee would be \$25 for a total of \$45. See fees below.

***Parkland Reservation Fees/Day:** \$0 for 0-24; \$25 for 25-100; \$50 for 101-200; \$100 for Over 200

Rental Fees and Capacity:

	Resident 1/2 Day 8 am-2 pm or 3 pm-9 pm	Resident Full Day	Nonresident 1/2 Day 8 am-2 pm or 3 pm-9 pm	Nonresident Full Day	Capacity
San Gabriel Park					
Area A - Large Arbor	\$40	\$60	\$50	\$75	100
Area B - Small Arbor	\$40	\$60	\$50	\$75	75
Area C - Large BBQ Pit	\$20	\$30	\$30	\$45	10
Area F - Octagon Arbor	\$20	\$30	\$30	\$40	25
Area G - Covered pavilion	\$30	\$45	\$40	\$55	35
Area H - Small BBQ Pit	\$20	\$30	\$30	\$40	10
Area I - Playscape Pavilion	\$40	\$60	\$50	\$75	15
Area J - Covered Arbor	\$20	\$30	\$30	\$40	25
Area FG - Flower Garden	\$50	\$75	\$65	\$95	75
Area Z -Gazebo	\$40	\$60	\$50	\$75	30
Rivery Pavilion	\$50	\$75	\$65	\$95	32
Booty's Park Pavilion	\$60	\$90	\$75	\$115	130
San Jose Park Pavilion	\$50	\$75	\$65	\$95	32
Chautauqua Park Pavilion	\$50	\$75	\$65	\$95	50

Check the following boxes as they apply to Parkland, Public property or Combination of both:

Some events are considered City Special Events and require a special event application for cooperation with city services such as PD, Fire, Streets and Risk Management. If a special event permit is required we will make reservation and collect payment for areas to ensure availability. Payment will be refunded if permit is denied

Parkland	Public	<i>City Special Event Permit Required</i>	Parkland	Public	<i>City Permits may be required</i>
<input type="checkbox"/>	<input type="checkbox"/>	Closing a public street	<input type="checkbox"/>	<input type="checkbox"/>	Organizing a race/run/walk (< 200 participants and spectators)
<input type="checkbox"/>	<input type="checkbox"/>	Blocking or restricting City-owned property other than parkland	<input type="checkbox"/>	<input type="checkbox"/>	Inflatable/Bounce House (<i>Water inflatables not allowed</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Blocking or restricting access to City parks unless otherwise authorized by the City Parks and Recreation Department	<input type="checkbox"/>	<input type="checkbox"/>	Alcohol sold or served (<i>TABC Permit if sold</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Sale of merchandise, food or beverages on City-owned property	<input type="checkbox"/>	<input type="checkbox"/>	Cooking
<input type="checkbox"/>	<input type="checkbox"/>	Erecting tents >= to 200 sq. ft. on City-owned property	<input type="checkbox"/>	<input type="checkbox"/>	Providing amusement rides or animal exhibits
<input type="checkbox"/>	<input type="checkbox"/>	Installing of a stage, band-shell, trailer, van, portable building, grandstand or bleachers on City-owned property	<input type="checkbox"/>	<input type="checkbox"/>	Using generators
<input type="checkbox"/>	<input type="checkbox"/>	Placement of portable toilets on City-owned property	<input type="checkbox"/>	<input type="checkbox"/>	Signs or banners (<i>City permit required</i>)
<input type="checkbox"/>	<input type="checkbox"/>	Placement of temporary no-parking signs in a public right-of-way or on City-owned property	<input type="checkbox"/>	<input type="checkbox"/>	Extended hour(s) request
<input type="checkbox"/>	<input type="checkbox"/>	Placement of pedestrian boundary markers on City-owned property	<input type="checkbox"/>	<input type="checkbox"/>	Discharge of weapons (<i>City permit required</i>)
<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Amplified noise (<i>City permit required</i>)
<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

Date and Time Application Submitted: _____

Employee receiving application: _____

Approved: (*Date/Time and by whom*) _____

Denied: (*Date/Time and by whom*) _____

Comments: _____

Submit completed application to:
 Georgetown Parks and Recreation Administration
 1101 N. College St., Georgetown, TX 78627
 (512) 930-3595 | parks@georgetown.org