Program Description
Sponsored by Georgetown Parks and Recreation, Camp Goodwater is a day camp for children offering a variety of traditional and non-traditional activities. The mission of the Recreation Department is to create an environment that provides opportunities for positive experiences and personal growth.

Camp Goodwater is separated by grade into two large groups of up to 50 kids each, Lower Camp and Upper Camp. Each camp is then divided into four groups of about 12-13 campers based on ages, grades, maturity, gender and other factors. Each group is led by two counselors; we maintain a 15:1 or lower camper-to-staff ratio at all times.

Goodwater field trips will be on Wednesdays for Lower Camp and Thursdays for Upper Camp.

Reasonable Accommodations Statement
The City of Georgetown Parks and Recreation Department will provide reasonable accommodations to individuals with a disability. Please contact our administrative office at (512) 930-3595 at least one month before the start of a program or event to discuss any accommodations that may be necessary.

Registration and Withdrawal Policy
A 20% nonrefundable deposit is due at time of registration. The remaining balance for camp must be paid in full by the Monday one week prior to the start of camp (7 days in advance of attendance). If the balance is not paid in full by the Monday one week prior to camp, your child's spot will be forfeited to the next child on the waitlist. You will lose your reservation and your 20% deposit.

Refunds, minus the 20% nonrefundable deposit, will only be given if notice is received 7 or more days prior to the start of camp. No refund will be given with less than 7 days' notice. Complete refunds (including deposits) will only be given for departmental cancellations. Because of staffing requirements, fees will not be prorated for partial attendance. Tuition is based on a full week.

Program Eligibility Age Requirements
Lower Camp is for ages 5 (completed Kindergarten)-7
Upper Camp is for ages 8-12 (11 and 12 year old campers will be in separate spaces during the day, but will attend field trips together)

Sign In and Out Policy
Drop off is 7:00-8:45 a.m. and pick up is from 4:00-6:00 p.m. Drop off and pick up will occur on the Teen/Senior Center side of the Georgetown Recreation Center in the Teen Center Lobby.

Sign in – Parent/guardian must sign the roster daily at drop off time.

Sign out – Parent/guardian must sign the roster daily at pick up time. Your child may only be picked up by persons listed as a contact on the authorized pick up list. If anyone other than those listed on the registration form are picking up your child, you must notify staff at the time of drop off/pick up or email the camp supervisor. A photo I.D. must be shown in order to pick up your child.

What to Bring to Camp
Each day, your child should bring a lunch, sunscreen, a water bottle, and closed toe athletic shoes. Flip-flops and sandals can be packed for swimming. Your child should also bring a swimsuit, towel, and a change of clothes. Although we may not swim every day at Camp Goodwater, many of our outdoor activities incorporate water into them in some way during the summer months. Other suggested items include hat and swim shirt. During lunch on designated days, campers are allowed to go to the vending machine. Please send them with singles or quarters, as the front desk cannot accommodate children with large bills.

Tips
• Please label all of your child's items so we can return them to you if they are left behind.
• Please do not send any electronic devices or cell phones. They are not permitted at camp. If participants bring these items, they will be asked to keep them in their backpack. If the items are not put away or become distracting or disruptive, staff will collect the item and leave it in the office for the remainder of the day.
• Please do not send toys, games, trading cards, etc. We have plenty of activities and games at camp to keep your child busy and entertained and we don't want anyone disappointed if his/her things go missing.
• Please tell your child not to share their money.

Activities
Participants are encouraged to participate in all activities. A schedule and roster will be emailed to parents on the Friday prior to the week of camp your child is attending. Activities could include arts and crafts, nature-based programs, airbrush tattoos, pottery painting, traditional camp games, Gaga Ball, 9 Square in the Air, swimming and much more. All participants will have an opportunity to pass a swim test allowing them to swim in the deep water, use the slides or go off of the diving board. Participants that are unable to pass the swim test will have to wear a life jacket or stay in the shallow area. On Fridays, we will have special events that could include bounce houses, presentations, DJ's, Talent Shows and more!
Lower Camp will be swimming at the Recreation Center Splash Pool.

Upper Camp will be traveling to swim at Williams Drive Pool.

On Tuesdays, Upper Camp travels weekly to City Lights Theatre.

Add-on programs: For an additional fee ($55), your child can attend a specialty program while attending camp. During designated weeks, campers can spend a 1.5 hour block for four days, attending a specialty program such as LEGO ESTEAM Learning Labs, Art, Swim Lessons or Hoop Dance. Space is limited and registration is required.

During free play, all Lower Camp groups are combined in a designated location, while all Upper Camp groups come together in a separate location. The groups will each utilize one of the following locations: Upper Camp room, Lower Camp room, outdoors, or the Gym. During free play, campers are allowed to color, play board games, read or play with any activity that has been set up specifically for this timeframe. During the time, campers are not allowed to play with electronic devices.

FIELD TRIPS

Lower Camp attends field trips on Wednesdays and Upper Camp attend field trips on Thursdays. Though the time for field trips vary each week, we ask parents to drop off their camper by 9:15 am and we will be back by 4:00 pm on field trip days.

Please continue to send a lunch (non-microwaveable), water bottle, and sunscreen with your child on field trip days. Since each field trip is different, we will give you a list of additional items to bring the day before when you check your child out. Only Upper camp can bring money on designated field trips, parents will be notified on which field trips they are allowed to bring money. Please remind your child not to share their money with other campers. We do not make exceptions on field trips to allow electronic devices or toys from home. Participants must be dropped off before departure time. Participants cannot be dropped off or picked up from the field trip location.

HEALTH AND SAFETY

Head Lice - checks will be administered when needed. Any child found with lice will be sent home and can return after one treatment. A letter will be sent out to camp parents.

Fever – a child will be sent home with a temperature of 100 degrees or higher. The child can return 24 hours after fever subsides without medication.

Pink Eye – may return 24 hours after treatment has begun.

Strep Throat – may return 24 hours after treatment has begun.

Rash – may return when rash is gone or if doctor approves readmission.

OUCH REPORT

Any time we treat an injury, even something as minor as a small scratch, the camp staff member performing first aid will fill out an Ouch Report for your child letting you know how he/she got the injury and how the injury was treated. If your child ever suffers a more serious injury during camp we will notify you immediately. If you have any concerns or questions about an Ouch Report, please feel free to address them with the Camp Director or the Youth Program Coordinator.

MEDICATION

If your child needs to bring medication to camp please bring it with you on the first day of camp. You will need to fill out a medication release form and give the medication to the counselor at check in.

LOST AND FOUND

There will be a lost and found table located near the sign in/out table. It is highly recommended that you put a first and last name on all personal items belonging to your child to ensure that lost items are returned to the correct child at the end of the program.

BEHAVIOR POLICY

Behavior Notices are given to parents to notify them that their camper is struggling with their behavior at camp, after multiple conversations and warnings from staff.

Behavior Reports are rare, but we do send them home with a child if he/she has repeatedly broken camp rules. We really don't like to do this! We know both kids and parents really don't like to get Behavior Reports, so we make every effort to reinforce good behavior and work with campers on any unacceptable behavior at camp before we get to the point of having to write one.

The general disciplinary process is:

1. The first time a child breaks a camp rule, he/she is given a verbal warning.
2. The second time a child breaks a camp rule, he/she is given a time out or loses a privilege (e.g. sitting out for some time at the pool) and we talk with him/her about proper camp behavior.
3. The third time a child breaks a camp rule, he/she signs a camp rules contract and we discuss proper camp behavior and how we can help him/her be on his/her best behavior at camp.

This is usually as far as we need to go in the disciplinary process. However, occasionally unacceptable behavior will continue, and this is when we will send home a Behavior Report. Please note that this disciplinary process describes minor infractions. In the event of a more serious/unacceptable behavior, camp staff may skip past any of the steps listed, as is reasonable.

Please also note that on a child's third Behavior Report, he/she will be dismissed from camp for the remainder of that day. On the fourth Behavior Report, he/she will be dismissed from Camp Goodwater for the remainder of the summer.
Standards of Care for Youth Recreation Programs Summary

Sec. 8.40.030. - Participant and Camp Program Staff Ratios
• Ratio of 10/1 of participants to camp program staff for children 0-4 years old.
• Ratio of 15/1 of participants to camp program staff for children 5-9 years old.
• Ratio of 17/1 of participants to camp program staff for children 10-13 years old.
• Each participant should have a program employee who is responsible for him or her and who is aware of details of the participant’s habits, interests, and any special problems as identified by the participants’ parents during the registration process.

Sec. 8.40.040. - Minimum Camp Program Staff Qualifications
• Staff must be 16 years of age.
• At least 50% of staff will possess certification from nationally recognized body in CPR and First Aid.
• Camp program staff will complete a camp program staff orientation.

Sec. 8.40.050. - Employment Restrictions
• Criminal background checks will be conducted on prospective camp program staff.

Sec. 8.40.060. - Minimum Building Standards
• The facility and equipment used do not present any known fire, health, or safety hazard and are kept free of accumulation of objectionable debris.
• The facility is inspected yearly and is kept pest free.
• The facility shall maintain clearly marked emergency exits, and a disaster and evacuation procedure is posted in the facility.
• First Aid supplies and procedures are available at all locations and activities.
• The facility shall have a sufficient number of restrooms maintained in good repair and equipped for independent use by children and designed to permit staff supervision as needed.

Sec. 8.40.070. – Minimum Health and Safety Standards
• A participant who is ill or injured will be supervised, away from other participants until they are released to a parent or other authorized person. Upon the participant’s full recovery then the participant can return to the facility.
• A staff member may not administer medication to a participant without a written parental medication authorization. Staff may not knowingly administer medication that is not in its original container or is past the expiration date on the container.
• A staff member may not administer an amount to medication that is inconsistent with the prescribed dosage and parental direction. A staff member shall return the unused medication to the parent on the last program day.
• Medication will be kept in a secured location that is not accessible by participants.
• There will be a maintained medication and first aid log.

The programs operated by the City of Georgetown Parks and Recreation are recreational in nature and are not state-licensed child care programs. Summer camp programs are governed by the City of Georgetown, as required by the Texas Human Resources Code, Section 42.041 (b) (14).

The full Standards of Care Ordinance is available online at parks.georgetown.org/camp.
How can I contact the camp staff or my child while he/she is at camp?
We know that many kids have cell phones, but we prefer that phones not be brought to camp. If you do need to contact the camp staff or your child, please call the Recreation Center at (512) 930-3596. The person answering the phone will find the nearest available camp staff member to come to the phone or take a message so that we can call you back as soon as possible!

Which group will my child be in?
The answer to this question depends on the ages of the campers enrolled in a given week. Campers will always be placed in groups with other campers similar in age. However, the exact number of other campers of any particular age almost always fluctuates. For example, one week may have a larger number of third graders enrolled and we will need to make two separate groups for that grade. The next week's enrollment might only have several third graders but a larger number of fourth graders, in which case we will adjust groups accordingly. We will always attempt to keep your child with the same counselor throughout the summer when possible. We try to have the groups established ahead of time, but last-minute registrations or withdrawals can slightly change a group.

Can my child be in a group with his/her friend?
When registering your child for Camp Goodwater, you will be asked if your child has a friend that he/she would like to be placed with. If so, you can submit the name of one friend who will be attending camp in the same week as your child. Camp Goodwater will honor mutual friend requests.

I need to drop my child off later or pick my child up early from camp. Where will his/her group be?
Each group will be doing different activities throughout the day, but we do give out a weekly schedule that will tell you the activity each group is doing at any given time. Please inform the camp staff of any late drop-off or early pick-up situations so that we can make sure to have a staff member meet you at drop-off and take your child to their group, or have him/her ready to go for early pick up. You can leave a message with staff at sign in/out.

Additional questions or concerns?
Contact Arica Kolb, Recreation Supervisor
(512) 931-2744 | arica.kolb@georgetown.org