



I.O.O.F. Cemetery Deed Restrictions
Ordinance 12.41 City Columbaria
Adopted March 12, 2019

Section 3. In General

A. General Provisions

1. All niches owned by the City of Georgetown are conveyed to the purchaser by a Certificate of Right to Inurnment for the purpose of burial only. The rights of the purchaser therein are subject to such rules and ordinances as may be enacted or amended, from time to time, by the City Council of the City of Georgetown.

B. Administration

1. All administrative matters pertaining to the daily operation of the Columbaria shall be under the direction of the Superintendent.

C. Records

1. Columbaria records should include the niche number, the name and date of inurnment, and any such other data as may be required in City Policy.

Section 4. Regulations

A. Columbaria Hours of Operation

1. The Columbaria will be open to the public between 7:00 a.m. and 9:00 p.m. unless otherwise posted.
2. Work is only allowed between 7:00 a.m. and 9:00 p.m., and not on Sundays, unless otherwise posted or permitted in writing by the Superintendent.

B. Inurnment

1. Application for inurning the cremated remains of a body shall be made to the City and shall include the exact location of the niche in which the remains are to be inurned, burial details, payment information, and if available, next of kin information.
2. Only two human remains may be inurned in a niche in the Columbaria.

C. Disinurnments and Niche Openings

1. Disinurnment shall only be made under the direction of the City, in conformity with state laws, and notice has been given to the City. Niches shall be opened by authority of the City Manager or his designee.
2. All fees associated with disinurnment or niche openings shall be paid in advance to the City.

D. Planting and Other Decorations

1. Following an inurnment in the Columbaria, one flower arrangement or memorial may be left at the site of the niche in which the inurnment occurred for a duration not to exceed 72 hours, at which time the flower arrangement or memorial must be removed. Any flower arrangement or memorial left after 72 hours will be removed by City staff. At no time will any items be allowed to remain in the Columbaria on a permanent or semi-permanent basis.
2. The City is not responsible for any flower arrangement or memorial placed in the Columbaria.

Section 5. Charges

A. Purchase Options

1. No inurnment will be allowed in any Columbaria until the price of a niche and any other charges have been paid in full. The price of a niche and any other Columbaria fees shall be as established by the City Manager, and subject to review by the City Council during the annual budget process.
2. All fees due for opening and closing costs associated with a burial are established by and paid directly to the City.

B. Resale Options

1. A niche may be sold or transferred by the original owner to another person; however, the sale, transfer, or assignment of any niche in City Columbaria by any owner or purchaser shall not be binding on the City until
 - a. The sale or transfer is recorded with the City and a new Certificate of Ownership is issued by the City to the purchaser; and
 - b. A fee is paid to the City for the recording of such sale or transfer.